

Recruitment to the Posts of Photographer and Editor in
the Primary Level Skilled Service Category (Class 111) at the Department of Prisons.

Applications are, hereby, called up from qualified Male Citizens of Sri Lanka to select for below mentioned posts in the Primary Level Skilled Service Category now vacant at the Department of Prisons.

01. Posts:- Class 111 Photographer and Editor

No.	Post	No. of Vacancies
01.	Photographer	01
02.	Editor	01

02. Salary Scale: - Rs.25,790 -10*270 -10*300 -10*330 - 12*350 - 38,990 (PL 3-03/2016)

Salaries are paid in terms of the Schedule 11 of the Public Administration Circular No.03/2016 and dated 25/02/2016.

03. Educational and Other Qualifications:-

(a). Educational Qualifications:

Should have passed six (06) subjects with two credits in not more than two times in the G.C.E (O/L) Examination.

(b). Professional Qualifications:

Should have completed relevant technical courses in NVQ Level 04 recognized by the Tertiary and Vocational Educational Commission that help in work of different field.
(should be confirmed by certificates)

(c). Experience:

Experience obtained in relevant field will be considered as an additional qualification.

(d). Age Limit:

In terms of the Gazette Notice, age should be not less than (eighteen) 18 years and not over forty five (45) years of age.

(e). Physical Qualifications:

Applicants-

1. Height- Minimum height of five (05) feet and four (04) inches.

(f). Other Qualifications:

- i. Should be a citizen of Sri Lanka.
- ii. Should be in good health and have an excellent moral character.
- iii. Conviction by any court of law for any offence relating to immoral character is a disqualification for appointment to the above post.
- iv. Qualifications mentioned from (a) to (f) for the recruitment to above post should have been completed in every aspect by on or before the closing date of application.

04. Method of Recruitment:

According to marks obtained by qualified applicants from fitness evaluation professional test, number of two times the existing vacancies will be called up for the structural interview.

05. Syllabus

Assigning tasks due to be completed in a certain period of time so as to assess the knowledge and skill on relevant profession.

06. Professional Test.

Heads that Marks are Allocated	Maximum Marks	Passed Marks
a. Photographer <ul style="list-style-type: none">Operating a camera and taking photosProviding lights and using modern technology.Taking clear photos	60 20 <u>20</u> <u>100</u>	40%
b. Editor <ul style="list-style-type: none">Editing and following instructions by using technical methods related to post of editor	100%	40%

(This professional test will be conducted by an institute recognized by the government)

Structured Interview (Photographer)

Main Heading of Allocating Marks	Maximum Marks	Minimum Marks Considered to be Selected
Extra educational qualifications	35	40%
Extra professional qualifications	15	
Service experience	20	
English languages proficiency	10	
Computer knowledge	15	
Skills shown in the interview	05	

Structured Interview (Editor)

Main Heading of Allocating Marks	Maximum Marks	Minimum Marks Considered to be Selected
Extra educational qualifications	35	40%
Extra professional qualifications	15	
Service experience	20	
English languages proficiency	10	
Computer knowledge	15	
Skills shown in the interview	05	

- Descriptive Marking Scheme of Qualifications Checking Test that comprises of maximum marks allocated to main headings of allocating marks on above table will be forwarded along with the calling letter for interview.

07. Terms of Service

This post is permanent and pensionable but subjected to policy decisions taken by the government on Scheme of Pension entitled to you. Further, It shall be contributed to the Widows' and Orphans' Pension Scheme/ Widowers' and Orphans' Pension Scheme. Sections 69 to 82 of the Procedural Rules of the Public Service Commission will be relevant.

N.B.

Accurate information should be furnished carefully in filling the application. If a candidate is found to be ineligible in checking qualifications, his candidature is liable to be cancelled at any stage. If it is found, at any time, that a candidate has furnished false information he shall be liable for dismissal from the Public Service. Above mentioned qualifications shall have been completed in every aspect by the time of calling up applications.

Application form should be forwarded in conformity with due specimen application form. If not, application will be rejected. Applications not conforming to the specimen application form and incomplete application will be rejected without any notice. Applicant should bear the loss will cause due to incomplete filling of certain parts, and /or incorrectly filling the application.

Recruitment to the Post in Primary Level Skilled Service Category (Class 111)” shall be mentioned on top left hand corner of the envelope containing the application and shall be sent under registered post on or before 14/03/2019 to the Commissioner General of Prisons, Prison Headquarters, No.150, Baseline Road, Colombo 09.

In the event of any inconsistency between the Sinhala, Tamil and English texts of this gazette notification, the Sinhala text shall prevail.

H.M.N.C.Dhanasinghe
Commissioner General of Prisons
Prison Headquarters
Colombo09.

13. Professional Qualifications

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14.If the applicant is currently employed;

- i. Position -
- ii. Place of work -
- iii. Date of appointment -

15. Have you ever been convicted by a court for any offence? (If yes, give particulars)

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16. Certificate of the Applicant:

I declare that the information given in this form is true and correct and also aware if I have provided any false information my candidature will be cancelled, Further, I am liable to be dismissed from the service without any compensation if so found after selection.

Date:

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Signature of the Applicant

15. Only for applicants who are in government/ provincial government service.

I declare that the applicant Mr./Mrs./Miss.
is a permanent/ temporary /casual employee recruited on/...../20..... to this Department/Ministry. His /Her work and conduct are satisfactory and he/she is qualified to apply for this post and he/she can be released/ cannot be released from service if selected for the post.

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Signature of the Head of
Department/ Ministry

Date: :