

My.no. - D5/ Sergeant /Exams/2024

Prison Headquarters,

Colombo 09.

11.02.2026.

All Superintendent of Prisons and Assistant Superintendent of Prisons.

**Written Competitive Examination for the Promotion to the Post of Sergeant**  
**at the Department of Prisons -2026**

Applications are invited from officers (Male/Female) who possess following qualifications as at 31.12.2024 to fill existing vacancies for the post of Prison Sergeant at Department of Prisons. 33.33% of the total number of vacancies will be filled through the recruitment, accordingly, 113 Male positions and 06 Female positions are scheduled to be recruited. Number of candidates to be selected and the effective date of appointment shall be determined by the Appointing Authority. The Appointing Authority reserves the power to fill a specific number of vacancies or all available vacancies. Examination will be held in Colombo in June 2026 by the Commissioner General of Examinations.

- ❖ The application has been published on "Online Applications – Recruitment Exams/ E.B Exams under "Our Services" of the website, [www.doenets.lk](http://www.doenets.lk), of the Department of Examinations, Sri Lanka and applications can only be submitted online. The online application process will open at 9:00 AM on February 25, 2026, and will close at 9:00 PM on March 25, 2026.
- ❖ Officers must hand over a copy of the application to their respective Heads of Institutions to be included in their personal files. A copy of the application certified by the Head of Institution and a letter confirming service must be presented at the time of being called for the interview. Accordingly, a certified copy of the application must also be submitted to the Prison Headquarters.
- ❖ The applicant shall bear the responsibility for any adverse consequences arising from delaying the submission of applications until the closing date.

02. Inform the officers regarding this matter and take necessary actions.

03.

1. Salary Scale: 54,000 - 9 x 670 - 17 x 890 - 75,160 (RS-2-2025 PS)

2. Efficiency Bar Examination: Must pass the Efficiency Bar examination within 03 years of appointment.

3. Basic Qualifications to be fulfilled:

- i Must have been confirmed in the post.
- ii. As at the eligibility date of 31.12.2024, must have completed a minimum of eight (08) years of service in the Guard grade and must have earned all prescribed salary increments.
- iii. Must have passed the relevant Efficiency Bar examinations on the due dates.
- iv. Must have completed a satisfactory period of service in the Guard Post to the date of eligibility (2024.12.31) with the immediate preceding eight (08) years.
- v. Must have acquired proficiency in other official language at the relevant level. (In accordance with the letter no.PSC/EST/03-05/04/2021 dated 12.04.2023 of the Secretary of the Public Service Commission, other official language must be passed at least by the date of the interview)

vi. Must not have been subject to any disciplinary punishment in accordance with provisions of the Public Service Commission Circular No. 01/2020 and its Supplementary Circulars.

#### 04. Definition of Satisfactory Period of Service:

In accordance with the Section 236(I) of Chapter XVII of the Procedural Rules of the Public Service Commission, any period during which annual salary increments that were to be granted to the officer were suspended, reduced, stopped, or deferred due to legal reasons, a period of three (03) years from the date an offense was committed, if the officer has been found guilty of an offense punishable under the First Schedule of Offenses and a period of one (01) year from the date an offense was committed, if the officer has been found guilty of an offense punishable under the Second Schedule of Offenses, shall be excluded when calculating the satisfactory service period.

According to Section 236(II) of Chapter XVII of the Procedural Rules of the Public Service Commission, an officer who has been punished for an offense shall be considered ineligible for recruitment under limited or merit (service experience) streams as per recruitment procedures and service minutes, or for grade promotions granted based on the number of vacancies, for the Five (05) years from the date the offense was committed, in the case of a punishment for an offense listed under the First Schedule of offenses in Chapter XLVIII of the Establishments Code, two (02) years from the date the offense was committed, in the case of a punishment for an offense listed under the Second Schedule of offenses in Chapter XLVIII of the Establishments Code, and one (01) year from the date the offense was committed, in the case of a disciplinary punishment imposed under the Summary Disciplinary Procedure as specified in Section 25.2 of Chapter XLVIII of the Establishments Code.

#### 05. Method of Promotion

01. Based on the results of a written examination conducted by the Commissioner General of Examinations, a number of candidates equal to the existing vacancies will be selected in order of the highest marks obtained. These candidates will then be subjected to an interview for the verification of basic qualifications. Only Guard officers who fulfill the basic qualifications (as specified in Item III above) will be promoted to the post of Sergeant. 33.33% of the total existing vacancies will be filled through this recruitment method.

06. Examination will be conducted only in Sinhalese and Tamil media. No permission will be granted to change the requested medium of the examination at a later stage.

#### 07. Examination Fees

Examination fee is **Rs. 600/-**. Payments must be made only through the following payment methods provided by the online system:

- i. Any Bank Credit Card
- ii. Any Bank Debit Card with the facility for internet transactions
- iii. Bank of Ceylon (BOC) Online Banking method
- iv. Any branch of the Bank of Ceylon

#### Note:

(a) Instructions on how to make payments using above methods are published on the website under the "Technical Instructions" related to the examination.

(b) Notification of receipt of payment will be sent via **SMS** or **email**. The full amount of the examination fee must be paid and applications with underpayments or over payments will be rejected. Department of Examinations shall not be held responsible for any errors occurring during the payment process through methods mentioned above.

(c) Under no circumstances will the examination fee be refunded or transferred to another examination.

08. Online examination application must be completed only in the English language. The Department will notify the applicant via SMS to the mobile number used to access the system, or via email, regarding whether the electronically submitted soft copy has been accepted or rejected as a valid application. Before completing the online application, download the Instruction Sheet prepared for examination applications. Follow those instructions strictly when filling out the application. Any amendments made to a printed copy of the application after submission will not be considered valid. Incomplete applications will be rejected without prior notice.

09. Candidates must prove their identity to the satisfaction of the Supervisor in the examination hall for every subject they sit for. Only the following documents will be accepted for this purpose:

- National Identity Card
- Valid Passport
- Valid Sri Lankan Driving License

Furthermore, candidates must enter the examination hall without covering their **faces** so that their identity can be verified and without covering ears so that to ensure they are not wearing electronic communication devices. Applicants who refuse to prove their identity in this manner will not be permitted to enter the examination hall. Additionally, candidates must remain with their face and ears uncovered from the moment they enter the hall until they exit after the conclusion of the examination.

#### 10. Examination Syllabus:

Subject No	Name of the Question Paper	Subject Syllabus	Time	Total Marks	Passed Mmark
01	The Prison Ordinance and Prison Department Standing Orders	All sections	02 hrs	100%	40%
02	Human Rights and Basic Rights (expected general knowledge)	<ul style="list-style-type: none"><li>• History and Evolution of Human Rights</li><li>• Fundamental Rights and their Functioning in Sri Lanka</li><li>• United Nations Standard Minimum Rules for the Treatment of Prisoners (The Nelson Mandela Rules)</li></ul>	01 hr	100%	40%

Question papers consist of multiple choice, short written, and half structured questions.

11. On the assumption that only those who possess qualifications mentioned in the Gazette notification have applied, the Commissioner General of Examinations will issue examination admission cards online only to applicants who have correctly completed their applications and paid the prescribed examination fee on or before the closing date. As soon as the admission cards are issued, the Department of Examinations, Sri Lanka, will notify applicants through a web notice and via SMS. If a candidate does not receive their admission card, they must inquire from the Examinations Organization Branch of the Department of Examinations, Sri Lanka, as mentioned in the advertisement. When making such an inquiry, it is most effective to send a formal request to the email address specified in the web notice, accurately stating: the name of the examination applied for, the applicant's full name, National Identity Card (NIC) number and current address. It is useful for the applicant to keep a photocopy of the completed application to verify any information requested by the Department of Examinations during such an inquiry. Upon receiving the admission card, it should be checked thoroughly. If there are any discrepancies, you must contact the Department of Examinations well in advance to make the necessary amendments based on your original application. Requests for amendments will not be considered at the examination hall or during the interview.
12. On the very first day of the examination, candidates must present their admission card to the Supervisor of the examination hall, ensuring that their signature has been duly attested by the Head of their Institution. The issuance of an admission card to a candidate shall not be considered an acceptance that he or she is qualified to sit for the examination or fulfills the eligibility criteria for the post.
13. Candidates are subject to rules and regulations prescribed by the Commissioner General of Examinations regarding conduct of the examination and release of results. If these rules are violated, the candidate will be liable to penalties imposed by the Commissioner General of Examinations. The decision of the Commissioner General of Examinations regarding the examination results shall be final.
14. Once the Appointing Authority informs the Commissioner General of Examinations the appropriate date for releasing results, the Department of Examinations- Sri Lanka, will take steps to either mail a result sheet containing the marks obtained for each subject/ total marks to all candidates who sat for the exam or release results online via the website [www.results.exams.gov.lk](http://www.results.exams.gov.lk).
15. In the event of any inconsistency or mismatch between language texts of this notification published in Sinhala and English, the Sinhala medium notification shall prevail.



H.M.N.C. Dhanasinghe  
Commissioner General of Prisons (Acting)

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